

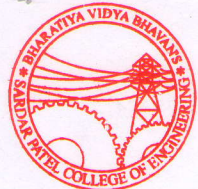


अमृतं तु विद्या

Bharatiya Vidya Bhavan's Sardar Patel College of Engineering

(Government-Aided Autonomous Institute)

MUNSHI NAGAR, ANDHERI (WEST), MUMBAI - 400 058.



Tel : 91-22-2623 2192
91-22-2628 9777
Fax : 91-22-2623 7819

E-mail : principal@spce.ac.in
Web : www.spce.ac.in

80/2015-16/172
20/5/2015

NOTICE

In continuation of our e-mail dated 30th April 2015, meeting of the Board of Governors will be held on Friday the 22nd May 2015 at 11.00 a.m. in the committee room of the College. The Agenda for the meeting is already sent along with e-mail. Related Papers for the meeting will be sent in due course.

Members of the committee are requested to remain present.


PRINCIPAL

1. Dr. Sesha Iyer ☞ Chairman
2. _____ ☞ Member
3. Dr. S. Krishnamoorthy ☞ Member
4. Prin. S. G. Chitale ☞ Member
5. Shri Asif Mulla ☞ Member
6. Dr. M. C. Deo ☞ Member
7. Shri Sanjeev C. Nadkarni ☞ Member
8. Prof. M. G. Krishnan ☞ Member
9. _____ ☞ Member (AICTE Nominee)
10. _____ ☞ Member (State Govt. Nominee)
11. Prin. (Dr.) S. K. Ukarande ☞ Member (University Nominee)
12. Dr. M. M. Murudi ☞ Member
13. Dr. P. P. Nagrale ☞ Member
14. Dr. P. H. Sawant ☞ Principal & Member Secretary



AGENDA OF BOARD OF GOVERNOR'S MEETING

Agenda items for the Board of Governors meeting to be held on 22nd/23rd May 2015 at 11.00 a. m. in the Committee Room.

Agenda Items:

1. To confirm the minutes of meeting held on 24th December 2014.
2. To approve the new vision mission of Institute.
3. Status of faculty and staff recruitment.
4. To appraise about students results, other development activities.
5. Degree award function held at institute.
6. Student's campus placement details.
7. To brief about Academic reforms.
8. To appraise about departmental activities.
9. Financial status of the institute.
10. To brief Status of UG & PG Accreditation.
11. To brief Status of Autonomy.
12. To discuss and decide about IRG sharing.
13. To brief about infrastructural development – Status of for construction of new hostel building.
14. To elaborate the progress of various activities under TEQIP
 - Financial, FMR, Grants, Received & Utilization
 - Procurement Status
 - Faculty and Staff Development
 - Finishing School activities
 - R & D activities (Seed Money)
 - Industry institute interaction

Any other matter with the permission of Chair.

MEETING FORMATS



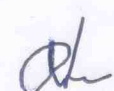
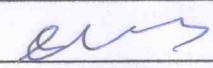
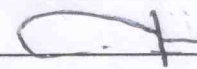
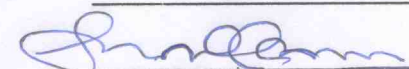
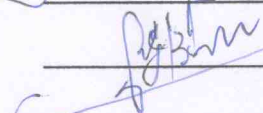
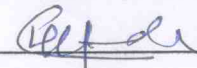
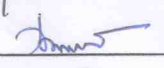
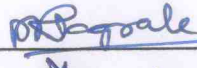
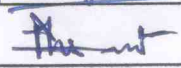
Bharatiya Vidya Bhavan's
Sardar Patel College of Engineering
Munshi Nagar, Andheri (West), Mumbai - 400 058



ATTENDANCE SHEET

Board of Governors meeting of Sardar Patel College of Engineering held on Friday 22nd May 2015, at 11.00 am in the committee room of the college.

Following Members were present:-

1.	DR. SETHA IYER	☞	CHAIRMAN	
2.		☞	MEMBER	
3.	DR. S. KRISHNAMOORTHY	☞	MEMBER	
4.	PRIN. S. G. CHITALE	☞	MEMBER	
5.	SHRI. ASIF MULLA	☞	MEMBER	
6.	DR. M. C. DEO	☞	MEMBER	
7.	SHRI. SANJEEV C. NADKARNI	☞	MEMBER	
8.	PROF. M. G. KRISHNAN	☞	MEMBER	
9.		☞	MEMBER (AICTE NOMINEE)	
10.		☞	MEMBER (STATE GOVT. NOMINEE)	
11.	DR. S. K. UKRANDE	☞	MEMBER (UNIVERSITY NOMINEE)	
12.	DR. M. M. MURUDI	☞	MEMBER	
13.	DR. P. P. NAGRALE	☞	MEMBER	
14.	DR. P. H. SAWANT	☞	PRINCIPAL & MEMBER SECRETARY	



BVB's Sardar Patel College of Engineering

Andheri (West), Mumbai 400 058.



Minutes of Board Of Governors Meeting held on 22nd May 2015 at 11.00 a.m. in the Committee Room.

The following members were present:

1. Dr. Seshal Iyer
2. Prin. S. G. Chitale
3. Adv. Shri Asif Mulla
4. Shri. Sanjeev C. Nadkarni
5. Prof. M. G. Krishnan
6. Dr. S. K. Ukarande
7. Dr. M. M. Murudi
8. Dr. P. P. Nagrale
9. Dr. P. H. Sawant

Dr. S. Krishnamoorthy and Dr. M. C. Deo were granted leave of absence. The AICTE Nominee Dr. M. K. Hada & DTE Nominee Dr. Abhay Wagh are to be replaced by new members. The institute has already communicated to AICTE & DTE.

Items:

1. **To Confirm minutes of earlier BOG meeting held on 24th December, 2014.**
Minutes of the Board of Governors meeting held on 24th December, 2014 were circulated and the minutes were confirmed. Prin. S. G. Chitale suggested that along with the minutes of the meeting the action taken report is to be presented item wise. The Board accepted his suggestion.
2. **To approve the new Vision & Mission of the institute**
The institute got accredited in 2005 & 2008 and now applied for third round of accreditation. The earlier Vision & Mission statements needs to be revised from accreditation point of view. Accordingly, the institute prepared new Vision & Mission statements for the institute after consulting all the stakeholders. The proposed Vision & Mission statements were presented in the meeting. Some

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(Dr. Seshal Iyer)
Chairman
Board of Governors,
SPCE

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members suggested some minor corrections, with these minor corrections the new Vision & Mission statements were approved by the Board.

3. Status of Faculty and Staff recruitment

The Member Secretary informed the board that interviews for the 21 teaching posts were held in last week of November 2014 and the selection procedure is completed. Out of 21 vacant posts 15 posts were filled. List of the candidates selected are sent to DTE and University for their approval. Out of 15 faculty, the approval for 12 faculties from DTE & University have been received for the appointments. Appointment letters have been issued to the selected candidates. It is expected that the newly selected faculty will join shortly.

Further member secretary informed the board that till the selected faculty joins, the vacant posts will be filled up by appointing ad-hoc faculty. As per the DTE norms, the salary of ad-hoc faculty is not attractive, in order to attract good faculty it is proposed to pay additional salary from PG Fund as done in the previous semester. Further, as there are no sanctioned posts for PG programmes, it is proposed to appoint ad-hoc faculty for PG programmes with the aid of PG Fund.

Finally, the Board approved the proposal for paying additional salary to UG ad-hoc faculty and appointing ad-hoc faculty for PG programmes from PG Fund.

The member secretary informed the board that the advertisement for filling vacant supporting staff is approved by DTE and the advertisement is published in the news paper. Further process is in progress.

4. To appraise about students results and other development activities

The Member Secretary presented before the BOG the result analysis for the first & second half of 2013-14 & first half of 2014-15. The results are very good. The examination for second half of 2014-15 have been completed and the result will be declared by end of May 2015. In the meeting it was discussed that the direct 2nd year admission students extra coaching for Mathematics subject would be given. The suggestions were accepted. Further the Member Secretary informed the Board that the remedial coaching classes are regularly held for academically weak students to improve the results.

5. Degree award function held at institute

As per the directive from Mumbai University, Degree Award ceremony for undergraduate students (2013-14) was held on 2nd February 2015. Dr. M. A. Khan, Registrar, Mumbai University was invited as the Chief Guest. From this

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Board of Governors,
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batch onwards the University will award B. Tech. Degree instead of B.E. Degree

6. Placement details

The Member Secretary presented before the BOG summary of campus placement till the 1st half for the academic year 2014-15. The UG students the campus placement rate is about 91.33% with average salary of 5.25 lakhs. Still the placement for the academic year 2014-15 is in progress. Some members suggested that the training and placement officer should furnish detailed report with statistics from next time. It is informed TPO to make efforts to improve pay packages and PG placement.

7. To brief about the academic reforms

The Member Secretary briefed the Board that the Subject Board meetings were held Department wise and the recommendations of Subject Board were put before the Academic Board. The Academic Board meeting was held on 7th May 2015. As per the autonomy, from 2015-16, each subject is divided into Theory & Laboratory as separate heading. Each student has to pass Theory & Laboratory as separate heading. Accordingly the codes for Theory & Laboratory will be different. Passing criteria under each heading was made very clear. Minutes of the Academic Boards meetings were approved by the Board.

8. Departmental Activities

The Member Secretary elaborated various activities conducted by all the departments. The board members appreciated the effort taken by the all Heads of Department in conducting various development activities.

9. Budget and Financial status of the institute

The Member Secretary presented revised budget estimate of expenditure for the year 2014-15 and budget estimate of expenditure for the year 2015-16 for U.G., P.G. & hostel was approved in the finance committee meeting held on 5th March 2015. The Member Secretary also presented budget estimates for the year 2015-16 for all Departments, Examination Section, Training & Placement, Library, Internet Services & Hostel.

The DTE assessment for the year 2013-14 has been completed and the same has been sent for the approval of DTE.

- i. The member secretary informed the Board that the institute has to receive outstanding fees from social welfare department is Rs.167.2 Lakhs.

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- ii. Maintenance of Records relating Dead Stock items. The work of maintaining Department wise Dead Stock Register as per instructions AG Audit is in progress.
- iii. Depreciation on fixed assets:
Provision of depreciation of fixed assets in a proper manner has been accounted.
- iv. Maintenance of Accounts on accrual basis:
Member Secretary informed that special efforts are being taken to maintain the accounts on accrual basis.
- v. Preparation of Receipts and Payments Accounts:
Member Secretary informed that efforts will be taken to maintain the Receipts and Payments Accounts as per AG.
- vi. Contingency Expenditure:
Efforts are made to reduce the contingency expenditure. The Institute requested change of tariff to Reliance Energy. The company reduced the electricity tariff, due to the electricity charges were reduced.
- vii. Summary of financial position was presented before the Board.
- viii. Statement showing fixed deposits was presented before the Board.
- ix. ERP system (Tally 9) is used for accounting as per instruction from BVB's Head office.

10. Status of UG & PG Accreditation

The Member Secretary informed the Board that institute has applied for accreditation of all the three UG programs in November 2011. The institute has prepared the documents for accreditation however as per the letter from NBA the institute has to apply under TIER-I category for accreditation. Due to change in the process and procedure the institute is preparing for the same and will submit the fresh proposal to NBA shortly. Further he informed that institute has completed Phase-I of registration process. As per the requirement of TEQIP, the institute has also applied for accreditation of four PG Programs.

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was received on 2nd May 2015. As of 31st April the institute has spent Rs. 6.52 crores under nine different heads as mentioned in FMR.

ii. Procurement Status:

As on 18th May, 2015, the institute has spent Rs. 4.28 Crores on procurement and procurement of equipment of value 0.66 crores is in progress.

iii. Faculty and Staff development

The Member Secretary apprised the Board about Faculty and Staff development. The faculty and staff have been sponsored to attend Seminars, Workshops, Training programmes etc. Number of workshop/short courses/training programs has been organized in the college.

iv. Performance and Data Audits:

The Member Secretary informed the BOG that as per the TEQIP norms, the fourth Data Audit of the Institute was held from 25th to 27th March 2015. The Performance Audit was also scheduled on the same dates. However, due to some unavoidable reason the Performance Auditor was not available and therefore the fourth Performance Audit was postponed to August 2015.

v. Finishing School Activities:

The Member Secretary informed the BOG that several training programmes for the students like soft skill training, hands on training, pre placement post placement training and workshops were organized for the students. The Diagnosis Test was also conducted for the students. The details of the training programmes conducted were presented before the BOG.

vi. R & D Activities (SEED Money):

For R&D activities, Rs. 30/- Lakhs has been set apart. UG, PG and PhD students are using this fund for their project works. The proposal from students are scrutinized by Senior Research Advisor and approved projects are funded by TEQIP. Till date about Rs.8 lakhs has been spent for research under this head.

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The uploading of required information on NBA website for both UG & PG programs is in progress.

11. Status of Autonomy

The Member Secretary informed the BOG that institute has received autonomous status from UGC and Mumbai University from 2010-11. The UG has granted autonomy for the period of 6 years while the Mumbai University has granted autonomy for the period of five years only and it expires in 2014-15. Therefore, the institute has written to University for extension of autonomy for one more year so that renewal of autonomy from UGC and University can be done together.

12. Discuss & decide about IRG Sharing

Due to shortage of time it was decided to take up this matter in next meeting.

13. Brief about Infrastructural Development

The member secretary briefed the board about the maintenance/renovation works carried under building and works committee,

Proposal for New Hostel: As discussed in the earlier meeting, the proposal for new hostel building in the campus to accommodate at least 1000 students of SPCE (700) and SPIT (300) was submitted to Shri. H. N. Dastur, Executive Secretary, Bharatiya Vidya Bhavan, Mumbai along with all financial details. The board appreciated the need for new hostel and in principle accepted the proposal. Further, the proposed hostel plan has been prepared by Group Seven Architects & Planners Pvt. Ltd.

14. Elaborate Progress of TEQIP Activities

The Member Secretary briefed the progress of TEQIP Activities to the BOG.

i. Financial, FMR, Grants received and utilized.

The Financial Monitoring Report (FMR) for the month of April 2015 was presented before the BOG. The institute has completely spent the first installment of Rs.2.0 crores grant. Further the second installment grant of 4.0 crore has been received on 2nd May 2014. The third installment grant of Rs.1.5 crores was received on 27th April 2015 and Rs.1 crore

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Chairman
Board of Governors,
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15. Any other matter

1. The member secretary proudly announced that the following 3 faculty members have been awarded Ph.D. Degree:
 - i. Smt. Shyamlee Solanki (Structural Dept.)
 - ii. Shri. Rahul Dahatonde (Electrical Dept.)
 - iii. Shri. S. S. Umale (Mechanical Dept.)

2. The member secretary presented the list of faculty members who are pursuing their Ph.D. He informed that many faculties have completed their sponsorship period of 3 years and have not yet completed their Ph.D. It was decided that those faculties who have not yet completed their Ph.D., their names shall be reported to DTE.

3. The DTE has issued new circular regarding sponsoring faculty for M.E/M.tech and Ph.D under different category. In board decided to sponsor the faculty for M.E/M.tech and Ph.D as per this new circular.

The following three faculty members from Electrical Dept. have applied for Permission to pursue M.E. / M.Tech. Degree

- i. Smt. Ushma Shah
- ii. Smt. Prajakta Joshi
- iii. Smt. Matilda

The Board agreed to sponsor them for pursuing M.E. / M.Tech. Degree provided they are ready to take their regular workload. In case they are selected for M.E. / M.Tech. Degree Program, they will be relieved only after undertaking that they will take their regular work by adjustment in the dept.

The meeting concluded with votes of thanks by Member Secretary.

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